

2024-2025 GDC Official Policies and Procedures

GDC Email: Greenwooddancecenter@gmail.com

GDC Phone #: 864-229-5775

Please note that ALL of our communication is via email and text.

All Monthly newsletters, updates and important reminders will be sent to the email/phone # associated with your Dance Studio-Pro account. This information can be updated through your account at any time, but only 1 email can be registered per dancer. Please let us know if you are not receiving this information from us!

Other ways to stay connected and updated: **Facebook:** The Greenwood Dance Center
Instagram: @TheGreenwoodDanceCenter and @GDCelite / **Website:** GreenwoodDanceCenter.com

----- Registration Policy -----

A nonrefundable Registration fee, Recital costume deposit and your last Tuition payment (May 2025) will be due at the time of Registration. Class placement will be based on ability and age.

Register online or view your account : <https://dancestudio-pro.com/online/greenwooddance>

----- Tuition Fees and Policies -----

Tuition is based on the term/year of dance. We have divided the term into 10 payments (August-May) with each payment due before the 28th of each month. August tuition will be discounted 50%.

You may also pay the year in full, by semesters or pre-pay throughout the Summer.

Last Tuition Payment (May 2025): Due with Registration

August Tuition (50% discount): Due by August 28th

AUTOPAY >> All accounts must be registered for auto pay with a credit card online. If you opt to pay with cash or check before the 27th of the month, your account will not be charged automatically. All accounts with a balance will be processed on the 28th of each month.

***We accept cash, money orders, personal checks, and card (online payment).**

Tuition Fees

1 Class - \$55 per month

3 Classes - \$135 per month

5 Classes - \$195 per month

2 Classes - \$95 per month

4 Classes - \$165 per month

6 Classes - \$220 per month

----- Recital and Costume Policies -----

Due at the time of Registration (All non refundable): \$35 Recital costume deposit per dancer. This includes tights, accessories, video of the recital, etc.

Remaining Costume fee: \$90 costume fee per class, paid in 3 equal payments (\$30 in Sept, \$30 in Oct, and \$30 in Nov)

**** Costume fees will be charged in 3 equal monthly payments (September, October and November). Payments for costume fees will be due with tuition to avoid a late fee.**

If your child is enrolled in a Hip Hop class, you will be responsible for Hip Hop performance shoes which will be sized and ordered in November (estimated at \$45, due in November). Costumes will not be sent home until tuition is paid in full for the term/year. Without a costume, your child will be unable to participate in the dance recital.

----- Cancellation Policy -----

Our studio is a small business and we rely on the commitment of our dancers and families to continue running. Our staff and bills cannot be paid unless accounts are paid on time, so please be aware that you are committing to a year of dance when you register. We also make our schedule based on registrations and have to turn away students when classes fill up. We understand that circumstances out of your control might happen, like unexpectedly moving or health issues. However, we ask that you only Register if you believe you are able to commit to the year. Thank you! - GDC Staff

All registration fees are non-refundable. When registering your child for dance, you are committing to a year of dance instruction divided into 2 semesters. Once classes begin in August, you are responsible for your 1st semester of dance tuition (August-December).

If your dancer chooses to drop a class or enrollment completely, a notice is required and you will still be responsible for paying the remaining tuition for the current semester. *The 1st Semester is August – December and the 2nd Semester is January – May. Exceptions include moving or health conditions preventing the continuation of dance.

----- Dates, Holidays and Inclement Weather -----

Important dates > Dancewear Week: August 5th-9th, times TBA // GDC Start date: August 19th

GDC will be closed the following Holidays/District 50 school breaks >

Labor Day: September 2nd, Fall Break: October 7-10, Thanksgiving Week: November 25th-29th, Christmas Break: Dec. 16- Jan 3, and Spring Break: March 24-28

* During inclement weather, we will typically go by the Greenwood District 50 schools honoring only full day closings; however, we may resume classes based on our discretion and the severity of the weather conditions. We will always text or email to communicate any class cancellations.

----- Dress Code/Absence Policy/Dancer Commitment -----

DRESS CODE- Dancers must be properly dressed for class with hair pulled up and away from their face. No jeans are to be worn. Tights or leggings should be worn underneath all dance shorts when possible. We are not responsible for lost or stolen items left at the studio.

BALLET > Leotards and tights are required for Ballet classes. Fitted shorts, Ballet skirts or leggings are fine as well.

Class Expectations >> Dancers that are causing disruptions, showing disrespect or bullying others may be asked to leave and parents will be contacted. We will do our best to address any issues that arise in a Christ-honoring way and we ask that you contact us if any problems are happening that we are unaware of. We reserve the right to permanently excuse any dancer that is causing significant problems in class or in the studio.

Dancers that show exceptional conduct can earn Star Dancer of the week! These dancers are chosen based on good attitude, displaying kindness in and out of the classroom and hard work in class.

Attendance - Dancers who miss more than 5 lessons per semester may be responsible for paying for a private, make-up lesson with an instructor if make-up lessons are unavailable. Dancers who do not make-up missed lessons will be removed from sections of their recital dance. Dancers who miss more than 10 lessons per semester will not be able to participate in their class dance in the recital.

----- Parent Commitment -----

Make sure that your dancer is at dance on time every week and is promptly picked up. We will provide helpers to escort younger dancers to their rides. All dance shoes should be labeled with your child's full name on the INSIDE of their shoes.

We thank you so much for choosing The Greenwood Dance Center for your dancer! We appreciate your commitment and support!